Sarepta Evangelistic Block Party Trailer

* Yes, our church has completed the Evangelistic Block Party Training. REQUIRED

## Ministry Request

## 1. Location And Date:

 Church: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Person Reserving Trailer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Church/Event Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Telephone (Include cell phone, if possible)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date Requested For Use: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTE:** *A church may request the use of the Block Party Trailer for* ***no more than two dates at a time****. If the church needs the Block Party Trailer more than two times in a year, they must wait and make a new request for use within 30 days of the next event. This policy will allow more of our churches to take advantage of this great ministry.* *The trailer will be available to Sarepta churches who are faithful financial supporters of the association.*

## 2. Attendance:

 \_\_\_\_Anticipated Average Attendance

 \_\_\_\_Number of Times You Will Use Trailer

## 3. Use Of Block Party Trailer:

 \_\_\_\_ Church Revival \_\_\_\_Church Homecoming \_\_\_\_Church Anniversary

 \_\_\_\_ Vacation Bible School \_\_\_\_ Youth Event \_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## 4. Trailer Will Be Picked Up: (Please note that pick up and drop off have to be coordinated with the volunteer who oversees the trailer. After reserving the trailer, it will be your responsibility to contact him.)

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

 Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Trailer Will Be Returned:**

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## 5. Associational Block Party Trailer:

The group using the trailer will be responsible for thoroughly cleaning all items including the inside of the trailer before returning. (Please complete the checklist located inside the trailer). Please DO NOT put items up wet! Please contact the volunteer trailer coordinator to ask about how to handle wet inflatables, etc.

6. Person Responsible for Checking Items Off and Back on the Trailer:

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## 7. Procedure For Use:

 The Sarepta Baptist Association Block Party Trailer is available to associational organizations and churches at a **deposit of $150.00.** The reservation of the trailer will not be complete until the deposit AND this application are both received. Upon the return of the BP Trailer and approval of the inventory list $50.00 of your deposit will be returned to you within the next month. The remaining **$100.00** will be placed into the Block Party Trailer Budget to be used for the upkeep of the equipment. **PLEASE NOTE:** The Block Party Trailer will be used many times throughout the year. The games and the bouncy will not last forever, nor will the trailer. Therefore, if your budget would allow, we ask that you consider giving an additional donation to assist us with replacement costs of this equipment. These monies will be used only to keep the Block Party Trailer up to par for your future use.

1. Requests for use of the trailer should be made through the Associational Ministry Assistant at least two weeks in advance of the event. The earlier, the better, as some months it is in great demand.
2. The person making the request to reserve the trailer will be advised:
	1. Groups are responsible for transporting the trailer to the location of the event.
	2. Groups using the trailer are responsible for returning the trailer to Sarepta Baptist Association storage building the day agreed upon with the volunteer trailer overseer.
3. The group using the Block Party Trailer is asked to appoint one person to be responsible for BOTH unloading and reloading the items in the trailer. This person should pay close attention, when unloading, as to how each item is placed so that he/she can make sure everything is put back in order. This insures that during travel the items remain in place.
4. **The best ways to secure the Block Party Trailer are:**
5. Park it so that the back door is one foot or less to the building.
6. Park it under a light in the parking lot with the Block Party Trailer’s back door up against the light pole.
7. Park your van or car at the back of the Block Party Trailer.
8. Pick up the Block Party Trailer from the Sarepta Baptist Association on the morning of your event (unless it is on the weekend).
9. Take the Block Party Trailer to your home and park it with the back door facing away from the street.

**Use of any of these methods will ensure the safety of the Block Party Trailer and all items.**

Please sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please send request to: **Sarepta Baptist Association**

 **4010 Jefferson Road**

 **Athens, GA 30607**

***Your request will be placed on the calendar upon receipt of this written request along with the deposit of $150.00.***

Date Deposit Received:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_